

## **DONOR POLICY**

### *Philosophy*

Opportunity Matters Inc (OMI) wants to ensure it's protecting the privacy of donor information as well as how to secure information and discontinue contact.

OMI's privacy policy is on the website and can be obtained by request. [www.opportunitymatters.org](http://www.opportunitymatters.org)

Donors have the right to:

1. safekeeping of their financial and personal information by OMI
2. "opt-out" of making their private information available or shared
3. Donate anonymously and not have their name publicly mentioned
4. Ask to be removed from solicitation or mailing lists at any time
5. Know what information the Org needs about donors and how it's used

OMI collects the following information from donors:

1. Name and how the individual(s) want to be identified
2. If the individual(s) does not want to be identified that they can be anonymous but internal tracking of their information will be kept on file for thank you letters and donation tracking.
3. The item description and value of the donation is tracked
4. If they have preferences to where their donations go is tracked (certain programs, sites)

Information collected is utilized for:

1. Recognition of the donor and items/dollars donated
2. To show others what can be donated
3. To thank the donors for their support
4. OMI does not give out or sell donor information to others

Discontinue Contact:

1. Donors have the right at any time to stop contact with the organization via all avenues such as phone calls, mailing lists, solicitations, etc...
2. Donors can orally or in writing make the request to have contact discontinued

Donors can change information at any time by contacting OMI, Regan Stommes CEO 320.240.1900 x 210 or through email at [regans@opportunitymatters.org](mailto:regans@opportunitymatters.org) or [info@opportunitymatters.org](mailto:info@opportunitymatters.org)